

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF TRANSPORTATION

**CONTRACTOR'S PROGRESS SCHEDULE FOR CONSTRUCTION PROJECTS  
(SIGN PROJECTS)**

ROUTE: \_\_\_\_\_ PROJECT NO.: \_\_\_\_\_  
COUNTY: \_\_\_\_\_ RESIDENCY: \_\_\_\_\_ CONTRACT ID. NO.: \_\_\_\_\_

MAJOR COMPONENTS OF WORK							
	PEDESTALS & FOOTINGS	POSTS & POLES	PANELS	OVERHEAD TRUSSES	(OTHER)	MISC.	
CONTRACT TIME	% PROGRESS	% PROGRESS	% PROGRESS	% PROGRESS	% PROGRESS	% PROGRESS	% TOTAL PROGRESS
*DOLLAR VALUE BY COMPONENT							

TOTAL CONTRACT TIME \_\_\_\_\_ \*TOTAL CONTRACT VALUE \_\_\_\_\_

\*ROUND TO NEAREST DOLLAR  
SEE PAGE 2 FOR FILING INSTRUCTIONS

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF TRANSPORTATION

APPROVED BY: \_\_\_\_\_ CONTRACTOR: \_\_\_\_\_  
TITLE: \_\_\_\_\_ BY: \_\_\_\_\_  
DATE: \_\_\_\_\_ DATE: \_\_\_\_\_

## FILING INSTRUCTIONS

THE COMPLETED SCHEDULE MUST BE APPROVED BY VDOT PRIOR TO PAYMENT OF THE FIRST ESTIMATE, NO CONSIDERATIONS IS TO BE GIVEN FOR ANTICIPATED SHUTDOWN TIME IN THE PREPARATION OF THE SCHEDULE.

This schedule shall define the contract work by major components and indicate the anticipated progress in percentages for each time period using accumulative totals, based on the dollar value of work to be performed on each. The Contractor shall submit, with the schedule, an itemized breakdown, showing the various contract items and costs that have been included under each component. When an item is distributed under more than one component, the itemized breakdown is to list the item and the proportionate cost for each component.

Column 1      **Contract Time:** For a fixed date project, show the name of each month within the contract time limit. The first month is to be from the dated by which the Contractor is to proceed with construction until the first monthly estimate date and the name of the month is to correspond with the estimate month. The last month is to be from the last monthly estimate date to the Time Limit date and the name of the month is to be the Time Limit date.

### E X A M P L E:

Contractor-Austin Construction Co.  
Time Limit-September 1, 1999  
Notified to Proceed on-April 15, 1997  
First Month-May, 1997 (4-15-97 thru 5-4-97)  
Last Month-September 1, 1999 (8-5-99 thru 9-1-99)

For Calendar Day projects, show the number of calendar days within the contract time limit in 30-day increments. (Example: 110 day Time Limit-30, 60, 90, 110)

Column 2      **Pedestals and Footing:** This components shall consist of all portland cement concrete footings and pedestals, including excavation, formwork, reinforcing steel, concrete, foundation stub post, backfill, and incidentals necessary for metal poles and overhead sign structures.

Column 3      **Posts and Poles:** This component shall consist of the furnishing and erection of all metal poles and wood posts, including foundation material and preparation for wool posts.

Column 4      **Panel:** This component shall consist of all sign panels, including framing members, sign messages, and all other necessary accessories complete-in-place.

Column 5      **Overhead Trusses:** This component shall consist of the furnishing and erecting of the overhead sign structure members, exclusive of panels, footings, and/or pedestals

Column 6      **(Other):** This column may be used at the Contractor's discretion for any other major component of the contract, and such component shall be identified in the column directly under (Other).

Column 7      **Misc.:** This column shall include all items of the contract not listed in Columns 2-6.

Column 8      **% Total Progress:** Show the total percent of contract anticipated to be completed for each time period, using accumulative totals.

At the bottom of the columns, show to the nearest dollar, the total value of each component and the total contract value. The sum of the various components is to equal the total contract value, subject to allowance for rounding components to nearest dollar.